

**GREENE CENTRAL SCHOOL, GREENE, NY
BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, DECEMBER 20, 2017**

A regular meeting of the Greene Central School Board of Education was called to order at 6:01 p.m., by President, Brian Milk, in the Board Conference Room, High School/Middle School complex, South Canal Street, Greene, NY.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Brian Milk, President
Mr. Scott Youngs, Vice-President
Mr. Seth Barrows
Mr. Jason Burghardt
Mr. Nicholas Drew
Mr. Douglas Markham

ROLL CALL

BOARD MEMBERS ABSENT:

Mrs. Tammie McCauley

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent of Schools
Mr. Mark Rubitski, Business Manager
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal, Director of PE and Athletics
Mrs. January Pratt, Primary School Principal
Mrs. Michelle Hasselbarth, Director of Special Programs
Mr. Gerald Abbey, Jr., Interim Facilities Director
Mr. Dennis Symons, Interim Head Bus Driver

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Youngs, seconded by Drew, to adjourn to Executive Session at 6:02 p.m. for the following:
 - To review Special Education placements for particular students and to consider them for approval.
 - To discuss a matter leading to the appointment of a particular person.
 - To discuss the internship of a particular person.

EXECUTIVE SESSION

Yes-6, No-0

- Motion made by Burghardt, seconded by Markham, to adjourn Executive Session at 6:37 p.m.

ADJOURN EXECUTIVE SESSION

Yes-6, No-0

- President Milk reconvened the meeting 6:39 p.m.

RECONVENE

- 7. EDUCATION & PERSONNEL

2. Appointment(s) – Regular

Change: Karl O'Leary to be appointed as a Homebound Instructor – not Teacher on Special Assignment

Add: 6. Set Date, Time & Place for Bus Vote – 2/27/18

ADD/DELETIONS TO AGENDA

- Upon the recommendation of the Committee on Special Education, a motion was made by Burghardt, seconded by Barrows, to approve the following placement(s):

#710023694; #710123433; #710023137.

SPECIAL EDUCATION PLACEMENTS

Yes-6, No-0

**BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, DECEMBER 20, 2017**

PAGE 2

**APPROVE MINUTES
11/29/17 MTG.**

- Motion made by Youngs, seconded by Markham, to approve the minutes of the Regular Board Meeting held on Wednesday, November 29, 2017 as presented.
Yes-6, No-0

CALENDAR:

- December 25 - January 2 – Holiday Recess – No School
- January 3 – Board of Education Meeting – 6:00 p.m.
- January 10 – Budget Committee Meeting – 4:00 p.m.
- January 11 – MS Chorus/HS Band Winter Concert – 7:00 p.m.
- January 15 – Martin Luther King Jr. Day
- January 17 – Board of Education Meeting – 6:00 p.m.
- January 26-29 – Regents Exams

**PUBLIC COMMENT:
MARIE SCOFIELD**

- Marie Scofield, GTA President, had questioned the amount of the refund from health insurance previously announced as \$119,257 as she thought it was higher. The amount of \$158,000 that she had thought was this year's, was from a previous year. Regardless, she stated that since each negotiating group pays a varying percentage of the costs, these significant refunds should be taken into account.

**REPORTS:
ENROLLMENT REPORT**

- The Enrollment Report ending November 30, 2017 with a total student enrollment of 990 was noted.

**INTERMEDIATE
SCHOOL BLDG. REPORT**

- Bryan Ayres, Intermediate School Principal, reported on first quarter activities at the Intermediate School:

- Olweus Character Education kick-off involved team building activities, a performance by Syracuse Stage, and in April Jared Campbell will perform for students.
- Arts in Education theme is history through the decades. Students will be creating murals to be painted on picnic tables.
- Staff camaraderie activities have included, trivia, the planting of a garden and intramurals.
- After school student activities include an art club, coding activities with Holly Mohr, Odyssey of the Mind, Band and Chorus, and the PTO will be starting their foreign language courses.
- Swimming lessons involved the 3rd grade this year as well as the 4th grade.
- Mr. Evans' class prepared and served a Thanksgiving Feast meal.
- RTI grade level meetings are reviewing the needs of students and scheduling them into a specific tier based on those needs. The shared position has been very beneficial in this area.
- Looking at expanding RTI to include a child study team to deal with attendance and behavior needs.
- Safety and security – two lockdowns have been done this year with the help of the Greene PD.
- Mr. Evans' class is running a school store. Once a week items are displayed for students to purchase.
- Educational Field Trips included: 5th grade to Regal Theater to see "Wonder" and then to BCC for some ice skating and lunch. 4th grade went to the Farmers' Museum in Cooperstown and the 3rd grade went to Roberson to view their Christmas exhibit.

**BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, DECEMBER 20, 2017**

PAGE 3

- Board member Youngs thanked Mr. Ayres for sending out the weekly update on sporting contests and the schedule – very helpful.

**BOARD POLICIES:
#99 & #100 SECOND
READING & ADOPTION**

- Motion made by Drew, seconded by Youngs, to accept the second reading and adoption of Policy #99 – *Interview of Students by Police and Department of Social Services* (former #7410) and Policy #100 - *Building Use* (former #3260) as read.
Yes-6, No-0

- **Transportation Committee:** President Milk spoke on behalf of the Committee. The committee met to discuss the bus replacement plan and proposed bus purchase for the 2018-2019 school year. The committee is proposing purchasing 2 – 65 seat diesel buses with camera systems and a suburban at a cost not to exceed \$274,223, with a district vote on February 27, 2018. It was noted that due to budget considerations, this amount is lower than the \$330,000 purchase set forth in the replacement plan, but still results in a \$15,000 increase in the budget.

**BOARD COMMITTEE
REPORTS:**

- Nothing.

TRANSPORTATION:

- The Superintendent of Schools recommends the following Board actions:

**EDUCATION &
PERSONNEL:
RESIGNATION(S):
JON KRAMNICH –
CUSTODIAN**

- Motion made by Burghardt, seconded by Markham, to accept the resignation to retire of Jon Kramnich from his position as a custodian effective November 30, 2018.

Yes-6, No-0

- Motion made by Burghardt, seconded by Markham, to accept the resignation to retire of Angie Kilmer from her position as an Aide effective June 30, 2018.

**ANGIE KILMER –
AIDE**

Yes-6, No-0

- Motion made by Markham, seconded by Youngs, to appoint Dawn Kenyon as a Bus Monitor, effective January 2, 2018 for a one-year probationary period ending January 1, 2019.

**APPOINTMENT(S):
DAWN KENYON –
BUS MONITOR**

Yes-6, No-0

- Upon the recommendation of the Superintendent, and on motion of Youngs, seconded by Burghardt, the following probationary appointment as a Homebound Instructor is hereby made:

**KARL O'LEARY-
HOMEBOUND
INSTRUCTOR**

Name of Appointee:	Karl O'Leary
Tenure Area:	English
Date of Commencement of Probationary Service:	January 4, 2018
Expiration Date of Appointment:	January 3, 2022
Certification Status:	Permanent – English 7-12

Yes-6, No-0

- Motion made by Burghardt, seconded by Markham, to appoint the following individuals to the 2017-2018 Substitute Rosters effective December 21, 2017:

SUBSTITUTE ROSTERS

- Jessica Thompson – Substitute Teacher and LTA K-12
 - Sierra Beebe – Substitute Teacher K-12
 - Laura Durdon – Substitute Teacher K-12
 - Megan Guernsey – Substitute Aide K-12
 - Katherine Knapp – Substitute Aide K-12
 - Luke Erickson – Substitute Aide, LTA, Teacher K-12
 - Brandon Prosser – Substitute School Psychologist
- Yes-6, No-0

INSTRUCTIONAL SICK BANK – ALYSSA STOLARCYK, SCHOOL PSYCHOLOGIST - Upon the recommendation of the Instructional Sick Bank Committee, a motion was made by Youngs, seconded by Drew, to approve the request of Alyssa Stolarcyk, School Psychologist, to withdraw fourteen and one-half (14.5) days from the Instructional Sick Bank to cover November 27, 2017 (1/2 day) through December 15, 2017.
Yes-6, No-0

INSTRUCTIONAL SICK BANK – CASSANDRA ALDRICH, TEACHER - Upon the recommendation of the Instructional Sick Bank Committee, a motion was made by Youngs, seconded by Drew, to approve the request of Cassandra Aldrich, Teacher, to withdraw eight and one-half (8.5) days from the Instructional Sick Bank to cover December 12, 2017 (1/2 day) through December 22, 2017.
Yes-6, No-0

UNPAID LEAVE OF ABSENCE – ALYSSA STOLARCYK, SCHOOL PSYCHOLOGIST - Motion made by Burghardt, seconded by Markham, to approve the request of Alyssa Stolarcyk for an Unpaid Leave of Absence from her duties as School Psychologist, December 18, 2017 through June 22, 2018.
Yes-6, No-0

UNPAID LEAVE OF ABSENCE – CASSANDRA ALDRICH, TEACHER - Motion made by Burghardt, seconded by Markham, to approve the request of Cassandra Aldrich for an Unpaid Leave of Absence from her duties as a Teacher, December 27, 2017 through January 26, 2018.
Yes-6, No-0

UNPAID LEAVE OF ABSENCE – ASHLEY ROTH, AIDE - Motion made by Burghardt, seconded by Markham, to approve the request of Ashley Roth for an Unpaid Leave of Absence from her duties as an Aide, January 2, 2018 through January 30, 2018.
Yes-6, No-0

INTERNSHIP APT. – TIMOTHY CALICE – ASSISTANT SUPT. - Upon the recommendation of the Superintendent, and motion by Drew, seconded by Youngs, that Mr. Timothy Calice, a member of the Greene Central School District administrative staff, be and is hereby granted an administrative internship as Assistant Superintendent at the Greene Central School District, commencing December 21, 2017, and concluding June 30, 2018. The internship is to be unpaid, and supervised by Mr. Gordon Daniels, Superintendent of Schools. Both parties agree to revisit this agreement at its conclusion for possible renewal for the 2018-2019 school year. This appointment is not tenure bearing.
Yes-6, No-0

**BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, DECEMBER 20, 2017**

PAGE 5

- Upon the recommendation of the Superintendent, and motion by Burghardt, seconded by Markham, that Mr. Karl O'Leary, is hereby appointed Administrative Intern for a period co-extensive with the term of his certificate to perform duties as assigned by Mr. Gordon Daniels, Superintendent of Schools, leading to Mr. O'Leary's administrative certificate. This appointment is unpaid and is not tenure bearing.

**INTERNSHIP APT. –
KARL O'LEARY –
ADM. INTERN**

Yes-6, No-0

- Motion made by Drew, seconded by Markham, to establish Tuesday, February 27, 2018 as the date for a bus vote be held in the auditorium lobby of the High School/Middle School Auditorium, 40 S. Canal Street, Greene, NY from 11:00 a.m. until 8:00 p.m. to vote upon the following proposition:

**SET DATE, TIME &
PLACE FOR BUS VOTE**

- Proposition: Bus Purchase

"Shall the Greene Central School District be authorized to purchase two (2) 65 seat passenger diesel school buses with camera systems, and a suburban, at a cost not to exceed \$274,223 or so much thereof as may be necessary, to be raised by the levy of a tax upon the taxable property of the school district, and collected in annual installments as provided by Section 416 of the Education Law, and in anticipation of such tax, obligations of said school district shall be issued?"

Yes-6, No-0

- Motion made by Burghardt, seconded by Drew, to accept the Internal Claims Audit Reports for November 2017 as presented.

**BUSINESS & FINANCE:
INTERNAL CLAIMS
AUDITOR REPORT**

Yes-6, No-0

- Motion made by Burghardt, seconded by Youngs, to accept the Budget Status Reports for November 2017 for the General Fund, School Lunch Fund, and Federal Grants & Capital budgets as presented.

**REVENUE & BUDGET
STATUS REPORTS**

Yes-6, No-0

* As a recommendation from the budget committee, Mark Rubitski, Business Manager, sent Board members a packet with some specific information/explanation on some line items.

- Motion made by Burghardt, seconded by Markham, to accept the Treasurer's Report for the Extra-Curricular Activity Funds for November 2017 as presented.

**TREASURER'S REPORT
ACTIVITY FUNDS**

Yes-6, No-0

- Motion made by Youngs, seconded by Burghardt, to declare the following floor cleaning machines as surplus/obsolete and to dispose of the same:

**OBSOLETE/SURPLUS
CUSTODIAL EQUIP.**

Machine #1 – Inventory Tag #000505 – Tennant Co.

Model #A55300T, Serial #A553T00008865SAS

Machine #2 – Advance – Adfinity 206 AXP

Product #908 7165-020

Serial #101711954

Yes-6, No-0

**BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, DECEMBER 20, 2017**

**BUDGET COMMITTEE
UPDATE**

- Mark Rubitski reviewed budget line items that were reviewed and preliminarily set by the Budget Committee. He also provided information on a 5 year forecast of projected revenues and expenses and the resulting possible budget gap.
 - Board member Markham stated that the Committee spent a significant amount of time reviewing health insurance increases. He also stated that if anyone has any ideas for reducing those costs to let the committee know.
 - Specific information that was discussed with the budget committee was forwarded to the remaining Board members for their information.

DISCUSSION ITEMS:

- **Exit Interviews** – Board member Youngs stated that a form is being developed for staff to fill out upon their exit from GCS. Discussions on mailing the form directly to the Board so that only Board members view the form. The form should be ready and available for Board review at the next meeting.

Audit Committee Structure – A form/information to be provided by interested individuals (one or two) from the community that would like to join the Audit Committee will be going out.

**REVIEW BOARD
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
3/7/2007	Policy/ Procedure Manual	BOE and Superintendent	Ongoing
12/20/2017	Driver Ed. Proposal	Board	Ongoing
12/20/2017	Sound System @ Turf Field		Ongoing
12/20/2017	Small Capital Project		Ongoing
12/20/2017	Signage for Nature Trail & Track		Ongoing
12/20/2017	Exit Interview Form		1/3/2017
12/20/2017	Electronic Message Boards		Ongoing

**SUPERINTENDENT'S
REPORT:**

- Interim Superintendent Gordon Daniels reported on the following:
 1) Job Exploration – Oxford Academy & Central School has a program they are doing to help connect school to local businesses by offering more career ready experiences for interested students. Looking to see if Greene can make some similar efforts in the area of local job exploration.

REVIEW COMMITTEE SCHEDULE:

Committee Name:	Last Meeting:	Next Meeting:
Budget	Dec. 13, 2017	
Building & Grounds	Nov. 1, 2017	Quarterly Report in January 2018 in between two meetings in January
Transportation	Dec. 20, 2017	Quarterly Report mid-January 2018 in between two meetings in January
Employee	Oct. 18, 2017	
Audit	Sept. 20, 2017	
Curriculum & Technology	June 7, 2017	
Legislative		
Tenure		January 3, @ 5:00 p.m.
Sabbatical		
Policy	Nov. 27, 2017	

**BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, DECEMBER 20, 2017**

PAGE 7

- Building & Grounds Committee should meet to discuss possible small Capital projects first and then a proposal can be reviewed by the Budget Committee.

- Curriculum & Technology Committee – meet to discuss what is currently being done with the apprenticeship program at Raymonds and how to move forward to provide more opportunities for students. Suggested a Raymond representative come to a Board meeting to discuss what opportunities they have for student programs.

- Michael Freije, a senior, stated that during the last snowfall, the parking lot was very slick and asked if something could be done to make it safer for students and staff.

**PUBLIC COMMENT:
MICHAEL FREIJE**

- Mr. Gerald Abbey, Jr., Interim Facilities Director, stated that his department is looking at alternate plans which include moving staff around to allow for clean-up of the parking lots prior to school opening.

- Coy Austin, a senior who is also in the Raymond Apprenticeship Program stated that he is working in the logistics department at Raymond and it is a great opportunity for students which allows them to work on varying skills like communication which can be used in any job. He suggested connecting with a small business program and using Alumni to help students gain more information in an area they are interested in. He also stated that more information about apprentice opportunities needs to be given to students earlier, perhaps when they are entering high school which would give them more time to explore their options.

COY AUSTIN

- Brandon Horton, a senior, stated that if he knew Raymond had an opportunity for him to work with software development, he would have tried to get into the program instead of going to BOCES.

BRANDON HORTON

- Christine Paske, teacher, stated that information needs to be made available to parents as well, so that they are aware of the opportunities for students.

CHRISTINE PASKE

- Motion made by Markham, seconded by Youngs, to adjourn to Executive Session at 7:28 p.m. to discuss a labor relations matter involving the Greene Teachers' Association and a particular employee.

EXECUTIVE SESSION

Yes-6, No-0

- Motion made by Barrows, seconded by Burghardt, to adjourn Executive Session at 8:44 p.m.

**ADJOURN
EXECUTIVE
SESSION**

Yes-6, No-0

- President Milk reconvened the meeting at 8:44 p.m.

RECONVENE

- Motion made by Barrows, seconded by Burghardt, to adjourn the meeting at 8:45 p.m.

ADJOURNMENT

Yes-6, No-0

Respectfully Submitted,

Donna Marie Utter
District Clerk